



Crete Creative Teacher Application

Name: _____

Address: _____

City & State: _____

Home Phone #: _____ Cell # _____

Email Address: _____

Please List 3 Professional References & 2 Personal References

Professional References:

Name: _____ Phone#: _____

Name: _____ Phone#: _____

Name: _____ Phone#: _____

Personal References:

Name: _____ Phone#: _____

Name: _____ Phone#: _____

What Areas of Art Do You Focus On & Would Like To Teach Here?:

How Long Have You Been Doing This Type Of Art?:

What Classes, If Any, Have You Taken?:

Have You Taught Kids Classes Before? Adult Classes? If So, Where?:

Why Do You Want To Teach Art?:

I have completed this form and all the stated information is true to the best of my knowledge. _____ (Initials)

If teaching children, I agree to a secure & private background check and will pay a one-time-fee of \$6 to cover the cost:
_____ (Initials)

Teacher Signature

Date

Please send the completed form to: cretcreative.school@gmail.com

FOR OFFICE USE ONLY

Completed Background Check Form (if needed) _____ Date: _____

Collected Background Check Fee(\$6) _____ Date: _____

Teacher Interviewed by: _____ Date: _____

References Checked by: _____

Teacher Guidelines & Rules

- All teachers of Children and Tween/Teen Classes must agree to and pay for a background check.
- All Teachers must set a minimum and maximum class size. Note: Class space is limited to no more than 12 for Children and Tweens/Teens, and 15 for Adults.
- All Children Teachers are required to have an assistant/helper(background check required).
- All Teachers and Assistants are responsible for setup and cleanup and must not take that away from the allotted class time.
- All Teachers must provide class description including class levels(beginner, intermediate, advanced)
- All Teachers must set the price for their classes. It is up to each teacher to include supplies or not. If not, you must list required supplies needed in class description.
- The School will receive \$5 per student for one time classes and \$10 per student for series classes.
- All Teachers will be responsible if class must be cancelled and must give Crete Creative School 24hrs notice if possible.
- Teachers should be aware that parents/guardians must stay in the building for Children's classes, but will not be allowed in the classroom. There is ample and comfortable waiting space in the hallway. If a child needs to use the restroom, the parent/guardian needs to be the one to take them. If a child is being excessively unruly and becomes a distraction or impediment to the class or you, the parent or guardian should be informed and it is up to the Teacher's discretion if that child needs to be removed.
- We encourage all Teachers to establish rules and expectations at the beginning of each class and to be consistent with those parameters; this will allow everyone to know what is expected and to have a fun time. Art should always be fun and enjoyable for everyone.
- If the Crete Creative Gallery is open while you are having a class, please take that into consideration when setting your rules and let the students know to be respectful of Gallery guests, that they're there to have fun as well.
- As of yet, there isn't a physical barrier between the school and gallery. It is up to the Teacher and Assistant to keep students from going into the Gallery. They are separate spaces and Classes are only to be on the School side(Suite 5). If a student would like to go into the Gallery (Suite 6), they may after or before your class (Children must be accompanied by their parent/guardian), but not during.